

## OVERVIEW & SCRUTINY COMMISSION

**EXECUTIVE WORK PROGRAMME:** Chief Executive's/Corporate Services

<b>REFERENCE</b>	I010511
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**TITLE:** Acceptance of Insurance Tender

**PURPOSE OF DECISION:** To agree the Council's insurer and their terms from 1 April 2008

**FINANCIAL IMPACT:** Revenue savings anticipated

**WHO WILL TAKE DECISION:** Director of Corporate Services

**PRINCIPAL GROUPS TO BE CONSULTED:** N/A

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** Before 10 Mar 2008

<b>REFERENCE</b>	I010441
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**TITLE:** Financial Reporting Process 2008/09

**PURPOSE OF DECISION:** To agree the detailed Budget Book which forms the basis of the Council's scheme of Virement

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** The Leader

**PRINCIPAL GROUPS TO BE CONSULTED:** Not applicable

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** Before 11 Mar 2008

<b>REFERENCE</b>	I010623
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**TITLE:** Contract award for the Provision of Card Acquiring Services

**PURPOSE OF DECISION:** Contract award for the Provision of Card Acquiring Services.

**FINANCIAL IMPACT:** Budgetary impact included in report.

**WHO WILL TAKE DECISION:** Director of Corporate Services

**PRINCIPAL GROUPS TO BE CONSULTED:** Service managers responsible for card acquiring income.

**METHOD OF CONSULTATION:** Retained consultant to advise on market and assist in formulating tender documentation. Contract advertised under EU rules.

**DATE OF DECISION:** 12 Mar 2008

<b>REFERENCE</b>	I010547
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**TITLE:** Right Care, Right Place - A Public Consultation

**PURPOSE OF DECISION:** The purpose of this report is to brief the Executive in relation to two public consultations currently being undertaken by the NHS. These are Berkshire East PCT Right Care, Right Place and Our NHS, Our Future from Berkshire Healthcare NHS Foundation Trust.

The report identifies key points to be made in a formal response by the Council to both consultations.

**FINANCIAL IMPACT:** None

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** None

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I010412
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**TITLE:** Corporate Assessment Final Audit Commission Report and Improvement Plan

**PURPOSE OF DECISION:** As part of the wider Corporate Performance Assessment "The Harder Test", the Audit Commission published on 19 February 2008 their final report on their Corporate Assessment of Bracknell Forest Borough Council. This report sets out the main findings of the report and highlights the areas of improvement which the Audit Commission has recommended that Bracknell Forest Borough Council should review.

In order to address the areas of improvement identified, Bracknell Forest Borough Council have developed a Corporate Assessment Improvement Plan, whose actions will be included and monitored through service plans of the relevant directorate. The Plan will be shared with

the Audit Commission.

**FINANCIAL IMPACT:** No financial implications

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** None

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I010414
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**TITLE:** Annual Audit and Inspection Letter - Audit 2007/08

**PURPOSE OF DECISION:** To inform the Executive of the Annual Audit and Inspection Letter which has been received from the Council's Relationship Manager who will be attending the meeting to present the letter and answer questions from the Executive.

**FINANCIAL IMPACT:** None

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** None

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I009107
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**TITLE:** Corporate Performance Overview Report

**PURPOSE OF DECISION:** To inform the Executive of the Performance of the Council over the third quarter of 2007/08.

**FINANCIAL IMPACT:** No financial implications.

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** None

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I010010
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**TITLE:** Grants Decision

**PURPOSE OF DECISION:** The Council awards grants to community and voluntary organisations each year under Community Grant Aid. The Council's procedures state that revenue funding grants are available to contribute to the core functions of an organisation that enable it to develop and maintain services which Bracknell Forest Borough Council has identified as supporting one or more of the Council's Medium Term Objectives.

This report outlines recommendations for awards under revenue funding. The total amount to be awarded would use the budget available and the evaluation process of each application has been undertaken with that in mind.

**FINANCIAL IMPACT:** Four revenue grant applications have been received for 2008/09, with the amount requested exceeding the funds available. The report outlines recommendations for awards under revenue funding. The total amount to be awarded would use the budget available and the evaluation process of each application has been undertaken with that in mind.

**WHO WILL TAKE DECISION:** Executive Member for Leisure, Corporate Services and Public Protection

**PRINCIPAL GROUPS TO BE CONSULTED:** Voluntary Sector organisations

**METHOD OF CONSULTATION:** Consultation with the Council's Finance and Legal departments and Executive Member has taken place. Voluntary Sector organisations will be given a period of 2 weeks to make representations once indicative funding is allocated.

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I010416
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**TITLE:** Local Area Agreement Shortlist of Outcomes for Endorsement

**PURPOSE OF DECISION:** Bracknell Forest Borough Council, as a unitary authority, has a duty to produce a Sustainable Community Strategy and Local Area Agreement (LAA). Once finalised, the Sustainable Community Strategy must be agreed at Full Council in accordance with the Local Authorities (Functions and Responsibilities) Regulations 200/2853. It is intended for these regulations to be amended to ensure that the LAA will also need to be approved by Full Council.

The purpose of this report is to approve the draft 35 Local Area Agreement improvement targets for submission to GOSE.

**FINANCIAL IMPACT:** The key financial risk is in the announcement of the Area Based Grant (ABG) when authorities are told of their final allocation which, given the constraints of public spending and the opportunity to 'fine-tune' central budgets may be less than the equivalent level of grants received in 2007/08. As such, it is important that an exercise is undertaken to establish the level of current funding and the risks associated with any reduction in that funding. The approach will be to include the transition of ABG as part of the normal budget process for 2008/09 to ensure that any shortfall is identified as part of the Council's overall financial settlement.

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Theme Partnerships  
Statutory Regional Partnerships  
Overview & Scrutiny

**METHOD OF CONSULTATION:** The framework has been consulted on with a wide range of groups.

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I010164
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**TITLE:** The Avenue, Easthampstead Park

**PURPOSE OF DECISION:** To approve the sale of freehold interest in roadway, subject to existing rights at The Avenue, Easthampstead Park (Access road to Beaufort Park).

**FINANCIAL IMPACT:** Revenue savings anticipated capital receipt

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Not applicable

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I008410
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**TITLE:** Race Equality Scheme 2007 - 2010

**PURPOSE OF DECISION:** To agree a Race Equality Scheme for the Borough Council.

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:**

**METHOD OF CONSULTATION:** Website, written document and consultation with a wide variety of groups; staff, members; community groups; interest groups.

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I010217
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**TITLE:** 6 Ramslade Cottages, Broad Lane, Bracknell

**PURPOSE OF DECISION:** Sale of house requiring major works. Property surplus to the Council's requirements.

**FINANCIAL IMPACT:** Capital Receipt  
Revenue savings anticipated.

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Not applicable.

**METHOD OF CONSULTATION:** Not applicable.

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I010069
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**TITLE:** 2008/09 Treasury Management Strategy

**PURPOSE OF DECISION:** To approve the Strategy and note the Prudential Indicators which will need to be approved by Council.

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Not applicable.

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 18 Mar 2008

<b>REFERENCE</b>	I006807
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**TITLE:** Discretionary Rate Relief - New Application

**PURPOSE OF DECISION:** To consider any applications for relief.

**FINANCIAL IMPACT:** Within existing budget.

**WHO WILL TAKE DECISION:** Executive Member for Leisure, Corporate Services and Public Protection

**PRINCIPAL GROUPS TO BE CONSULTED:** None.

**METHOD OF CONSULTATION:** None.

**DATE OF DECISION:** Before 31 Mar 2008

<b>REFERENCE</b>	I010067
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**TITLE:** Voluntary Sector Compact and Codes of Practice

**PURPOSE OF DECISION:** The compact on Relations between Government and the Voluntary and Community Sector (VCS) in England (Compact), first introduced in 1998, is the written understanding formalising the codes of practice by which Government and the Sector should work together. It is an agreement between Government and the Sector to improve their relationship for mutual advantage and community gain. Periodically the Compact is refreshed and Bracknell Forest Voluntary Action (BFVA) is currently in the process of revising this way of working, as laid out in the Codes of Good Practice relating to Volunteering, Black Minority Ethnic and oluntary Community Sector Groups, Funding, Procurement and Commissioning.

**FINANCIAL IMPACT:** Recommendations:

In the light of the expectations of local authorities defined in the new National Indicator Sets and the consultation underway on a revised local Compact:

- 1) either three year funding for the VCS be reconsidered
- 2) indicative grant funding approval be given earlier in the budget cycle in order to eliminate uncertainty from VCS organisations, and the issue of redundancy notices to VCS employees.
- 3) payments to the VCS continue to be made quarterly in advance and this process be formalised as part of the revised Compact.

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Assistant Chief Executive

Director of Corporate Services

Borough Treasurer

BFVA - have taken document out to wide consultation among local voluntary groups for 4 months

**METHOD OF CONSULTATION:** Document out for consultation.

**DATE OF DECISION:** 15 Apr 2008

<b>REFERENCE</b>	I010211
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**TITLE:** CDRP Partnership Plan

**PURPOSE OF DECISION:** Executive agreement to the Crime and Disorder Reduction Partnership (CDRP) Partnership Plan for reducing crime and disorder within the Borough within the next three years. The Plan belongs to the CDRP but the Borough Council is one of the statutory partners along with the Police, the Police Authority, the Fire Service and the PCT. The Plan will contain the agreed community safety Local Area Agreement targets and will be refreshed annually.

**FINANCIAL IMPACT:** Funding is covered by grants

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** All Partners

Wider Community

**METHOD OF CONSULTATION:** Extensive consultation among all partners and the wider community. This Plan follows the research in the CDRP Strategic Assessment.

**DATE OF DECISION:** 15 Apr 2008



<b>REFERENCE</b>	I010006
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**TITLE:** Old Manor Car Park

**PURPOSE OF DECISION:** To establish options for the future development of the site.

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** None

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 15 Apr 2008

<b>REFERENCE</b>	I009916
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**TITLE:** Community Cohesion Strategy 2007-2010

**PURPOSE OF DECISION:** To consider the revised Community Cohesion Strategy for the period to 2010.

**FINANCIAL IMPACT:** Within existing budget.

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Voluntary sector groups, officers, service departments, BF1500, Police, Fire, Berkshire East PCT and the Bracknell Forest Partnership.

**METHOD OF CONSULTATION:** Meetings with interested parties  
Presentation  
Consultation Document

**DATE OF DECISION:** 15 Apr 2008

<b>REFERENCE</b>	I010213
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**TITLE:** Annual Report

**PURPOSE OF DECISION:** To approve the Bracknell Forest Borough Council Annual Report for 2007/08.

**FINANCIAL IMPACT:** None

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Not applicable.

**METHOD OF CONSULTATION:** The plans for 2008/09 are consistent with the Bracknell Forest Sustainable Community Strategy and Local Area Agreement which have been consulted on separately.

**DATE OF DECISION:** 20 May 2008

<b>REFERENCE</b>	I010447
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**TITLE:** Capital Outturn 2007/08

**PURPOSE OF DECISION:** To note the 2007/08 capital programme outturn.

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** None

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 24 Jun 2008

<b>REFERENCE</b>	I010449
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**TITLE:** Revenue Outturn 2007/08

**PURPOSE OF DECISION:** To note the 2007/08 revenue expenditure outturn

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** None

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 24 Jun 2008

<b>REFERENCE</b>	I010008
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**TITLE:** Bracknell Town Centre Regeneration Strategy

**PURPOSE OF DECISION:** To confirm a Strategy for the regeneration of Bracknell Town Centre.

**FINANCIAL IMPACT:** None.

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Town Centre Stakeholders

**METHOD OF CONSULTATION:** External consultation

**DATE OF DECISION:** 22 Jul 2008

<b>REFERENCE</b>	I010453
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**TITLE:** Commitment Budget 2009/10 - 2011/12

**PURPOSE OF DECISION:** To approve changes to the commitment budget

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** N/A

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** 22 Jul 2008

<b>REFERENCE</b>	I010545
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**TITLE:** Capital Strategy

**PURPOSE OF DECISION:** To agree the Council's Capital Strategy for 2009/10 onwards

**FINANCIAL IMPACT:** None at this time

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Capital Group

**METHOD OF CONSULTATION:** The Council's internal capital group

**DATE OF DECISION:** 22 Jul 2008

<b>REFERENCE</b>	I010465
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**TITLE:** Calculation of Council Tax Base - 2009/10 Local Council Tax discounts - 2009/10

**PURPOSE OF DECISION:** To agree calculation of council tax base for 2009/10 and the level of local council tax discount offered for 2009/10

**FINANCIAL IMPACT:** To be determined

**WHO WILL TAKE DECISION:** Director of Corporate Services

**PRINCIPAL GROUPS TO BE CONSULTED:** Not applicable.

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** Before 26 Nov 2008

<b>REFERENCE</b>	I010455
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**TITLE:** Draft Capital Programme 2009/10 - 2011/12

**PURPOSE OF DECISION:** To agree draft budget proposals for consultation

**FINANCIAL IMPACT:** To be determined

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Council Taxpayers and business ratepayers

**METHOD OF CONSULTATION:** To be determined

**DATE OF DECISION:** 16 Dec 2008

<b>REFERENCE</b>	I010457
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**TITLE:** Draft General Fund Revenue Budget 2009/10

**PURPOSE OF DECISION:** To agree draft budget proposals for consultation

**FINANCIAL IMPACT:** To be determined

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Council taxpayers and business rate payers

**METHOD OF CONSULTATION:** To be determined

**DATE OF DECISION:** 16 Dec 2008

<b>REFERENCE</b>	I010459
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**TITLE:** General Fund Revenue Budget 2009/10

**PURPOSE OF DECISION:** To approve the General Fund Revenue Budget 2009/10 for submission to Council

**FINANCIAL IMPACT:** To be determined

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Council taxpayers and business ratepayers

**METHOD OF CONSULTATION:** Widespread consultation with stakeholders via meetings and the Council's website

**DATE OF DECISION:** 10 Feb 2009

<b>REFERENCE</b>	I010461
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**TITLE:** Capital Programme 2009/10 - 2011/12

**PURPOSE OF DECISION:** To approve the capital programme 2009/10 - 2011/12 for submission to Council

**FINANCIAL IMPACT:** To be determined

**WHO WILL TAKE DECISION:** Executive

**PRINCIPAL GROUPS TO BE CONSULTED:** Council taxpayers and business ratepayers

**METHOD OF CONSULTATION:** Widespread consultation with stakeholders via meetings and the Council's website

**DATE OF DECISION:** 10 Feb 2009

<b>REFERENCE</b>	I010463
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**TITLE:** Financial Reporting Process 2009/10

**PURPOSE OF DECISION:** To agree the detailed Budget Book which forms the basis of the Council's scheme of virement

**FINANCIAL IMPACT:** Within existing budget

**WHO WILL TAKE DECISION:** The Leader

**PRINCIPAL GROUPS TO BE CONSULTED:** N/A

**METHOD OF CONSULTATION:** None

**DATE OF DECISION:** Before 10 Mar 2009